



In the Council Chambers and Via Zoom at 525 San Anselmo Avenue, San Anselmo, CA 94960

Town Council Agenda

Tuesday, October 27, 2026

7:00 PM

Meeting held In-Person and via Zoom:

<https://us02web.zoom.us/j/88359064786>

Or Telephone: +1 669 900 6833 | Webinar ID: 883 5906 4786

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@sananselmo.gov or eComments on the Agendas and Meeting webpage before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, use the Raise Hand function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your electronic device.

For landline phones, Raise Hand to be recognized with *9

Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The Town Council's regular meeting will not be cancelled if any technical problems occur during the meeting.

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose

following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

Special Presentations

1. Mayor's Proclamation Celebrating the Ross Valley Seniors 20th Anniversary
[Proclamation \(DOC\)](#)

2. Mayor's Proclamation Honoring Scout Pack 50 on Its 75th Anniversary
[Proclamation \(DOC\)](#)

1. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

1.1 Approve the Draft Minutes fo the Regular Meeting of October 13, 2026

[Staff Report \(DOC\)](#)

[Attachment 1- Draft Minutes fo the October 13, 2026 Regular Town Council Meeting \(DOC\)](#)

1.2 Adopt a Resolution Approving Park Rules and Regulations for Imagination Park and Hilldale Park

[Staff Report \(DOC\)](#)

[Attachment 1- Draft Resolution \(DOC\)](#)

1.3 Receive and File the Town of San Anselmo 2024 Greenhouse Gas Inventory Summary

[Staff Report \(DOC\)](#)

[Attachment 1- San Anselmo 2024 GHG Inventory Report \(DOC\)](#)

1.4 Accept the Resignations of Jane Cunningham from the Age and Disability Friendly Community Steering Committee, Nuria Montalvo from the Climate Action Commission and Dermot P. Corr from the Parks and Recreation Commission

[Staff Report \(DOC\)](#)

1.5 Receive and File the Financial Report on Recreation Fund ending September 30, 2026

[Staff Report \(PDF\)](#)

[Attachment 1 - Setember 2026 Budget Report \(PDF\)](#)

[Attachment 2 - September 2026 Recreation Capital Outlay, Special Event Expense, and Older Adult Programming \(PDF\)](#)

1.6 Approve the Tree Lighting Special Event Application

[Staff Report \(PDF\)](#)

[Attachment 1 - Event Application \(PDF\)](#)

1.7 Approve the Día de los Muertos Special Event Application

[Staff Report \(PDF\)](#)

[Attachment 1 - Event Application \(PDF\)](#)

1.8 Receive and File Revenue and Expenditure Reports, September 2026

[Staff Report \(DOCX\)](#)

[Attachment 1 Budget Comparison Report by Subcategory, September 2026 \(PDF\)](#)

[Attachment 2 Budget Comparison Report by Department, September 2026 \(PDF\)](#)

[Attachment 3 Budget Comparison Report by Subcategory Measure J, September 2026 \(PDF\)](#)

[Attachment 4 Budget Comparison Report by Department Measure J, September 2026 \(PDF\)](#)

2. Council Business Items:

In general, the following procedural order applies to items of business:

- Presentation
- Town Council questions
- PUBLIC COMMENT – limited to 3 minutes/person
- Town Council discussion/action

2.1 Receive and File the Live on the Avenue 2026 Recap and Review. The proposed project is exempt from the California Environmental Quality Act (CEQA), under the “common sense” exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (Cal. Code Regs. tit. 14, § 15061).

[Staff Report \(PDF\)](#)

[Attachment 1 - Presentation \(PDF\)](#)

2.2 Approve of Climate Action Fund Policy and Approve the recommended 2026-27 Climate Action Fund planned expenditures. The Council’s receipt of the 2024 GHG Inventory report is not a “project” under the California Environmental Quality Act, because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment (Cal. Pub. Res. Code § 21065).

[Staff Report \(DOC\)](#)

[Attachment 1 - Climate Action Fund Administration, Prioritization and Reporting Policy \(Revised Draft\) \(DOC\)](#)

Public Hearing:

In general, the following procedural order applies to public hearing items:

- Staff Presentation
- Town Council Questions
- PUBLIC COMMENT – limited to 3 minutes/person
- Town Council discussion/action

2.3 Introduction and First Reading of an Ordinance Repealing and Replacing Title 6 “Business, Professions, and Trades”, Chapter 7 “Tobacco Retailer License” to Prohibit the Sale of Tobacco and Nicotine Products within San Anselmo With Certain Exceptions. This introduction and first reading is not subject to the California Environmental Quality Act (“CEQA”) because it does not constitute a “project” within the meaning of Public Resources

Code section 21065. The Climate Action Plan is not implicated.

[Staff Report \(DOC\)](#)

[Attachment 1- Draft Ordinance \(DOC\)](#)

[Public Comment- Simenstad \(PDF\)](#)

[Public Comment- Ziesing \(PDF\)](#)

[Public Comment- Bruckner \(PDF\)](#)

[Public Comment- Bruckner 2 \(PDF\)](#)

[Public Comment- Daniels \(PDF\)](#)

[Public Comment- Eisenberg \(PDF\)](#)

[Public Comment- Hammond \(PDF\)](#)

[Public Comment- Lerner \(PDF\)](#)

[Public Comment- Shortino \(PDF\)](#)

[Public Comment- CFCA \(PDF\)](#)

Council Business Items:

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- 2.4** Adopt a Resolution Proclaiming a Local Emergency Related to Winter Storms. The adoption of the resolution declaring a local emergency is exempt from the California Environmental Quality Act, Public Resources Code section 21000 et seq. ("CEQA"), because it relates to an emergency (4 Cal. Code Regs. §15269).

[Staff Report \(DOC\)](#)

[Attachment 1- Draft Resolution \(DOC\)](#)

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email savila@sananselmo.gov. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is November 17, 2026.

Administration Department
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525 San Anselmo Avenue

San Anselmo, CA 94960
(415) 258-4691

Town Council
Steve Burdo, Mayor
Chantel Walker, Vice Mayor
Yoav Schlesinger, Councilmember
Eileen Burke, Councilmember
Tarrell Kullaway, Councilmember

Staff
David Donery, Town Manager
Linda Kenton, Assistant Town Manager / Town Librarian
Jeff Zuba, Finance and Admin Services Director
Megan Holt Acevedo, Town Attorney
Serge Avila, Town Clerk
Heidi Scoble, Community Development Director
Scott Schneider, Public Works Director
Mattie O'Grady, Community Services Director
Mike Norton, Chief of Police
Dan Mahoney, Fire Chief

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the Town of San Anselmo website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.